

VETERANS' MEMORIAL COMMITTEE MINUTES

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June 28th, 2007 6:45 PM Holderness Library

In attendance: Tom Thompson, Russell Morin, Barbara Currier, Pat Ford, Ed Ford, Sandy Ray

Absent: Harry Decker

Ed Ford moved, Pat Ford seconded and the vote was unanimous (6-0 in favor) of accepting the minutes of the June 7th, 2007 meeting as presented.

Ed Ford reported that Sherry Gould has resigned from the names project. Ed has the name of another person to contact about assisting in the completion of the name verification project and hopes to be in touch with her within the next week. Barbara Currier suggested that Ed bring the list of unconfirmed names to the next meeting so that committee members can identify any names they know on the list and assist by calling those individuals.

Tom Thompson reported having contacted Bobbie Guyotte, a local excavator, about the potential difficulty of working around the permanent memorial if it were to be placed in the location of the temporary monument. The opinion of Mr. Guyotte is that there would be no problem excavating for construction of a library addition at the proposed location.

Sandy Ray reported for Harry Decker that the professional fundraiser he has in mind is currently involved with the new bridge memorial. He has not yet been in touch with that person to address fund raising for the Veterans' memorial.

Ed Ford moved, Pat Ford seconded and the vote was 4-2 in favor of locating the new permanent memorial in the proposed location where the temporary honor roll is now installed.

Barbara Currier announced that the Select Board has adopted a new purchasing policy for obtaining goods and services for the Town. The policy states that any purchase in the amount of \$15,000.00 or more requires a bid process. Therefore, in order to hire a company to fabricate the new memorial, the committee will need to initiate a bid process. It was decided by the committee to develop, with the assistance of the town manager, bid specifications to be used in this process. The following criteria were noted as needing to be included in the specifications along with those required by Town.

- ❖ Material to be utilized: granite
- ❖ Featured on the memorial: the 6 service emblems; the approximately 425 names (using a minimum of .75" letter size); the words "Holderness Honor Roll" as a header (utilizing proportionately larger letter size); the name of each of the wars or conflicts chosen earlier by this committee for inclusion on the memorial, namely: Revolutionary War, War of 1812, Civil War, Spanish American War, WW1, WW11, Korea, Vietnam, Lebanon & Grenada, Panama, Persian Gulf, Global War on Terrorism. (Reference minutes of May 4, 2006)

- ❖ Names to be on both front and back of stone
- ❖ Area available for memorial: 11' W (left to right) X 4' deep (front to back) including the base.
- ❖ To secure the stone(s) to the monument, utilize two rods per stone(s), (or an appropriate number for the final size of the stone(s), to go from the stone through the base and into the foundation.
- ❖ Perpetual warranty
- ❖ Bond and/or insurance requirements
- ❖ Design drawing with dimensions to accompany bid
- ❖ Memorial to be delivered and set by Sept. 30th, 2008

Notification of the bid opening will be sent to the following providers: Pemi Baker Memorials of Ashland, NH, Perry Memorials of Concord, and Rock of Ages of VT.

Pat Ford moved, Ed Ford seconded and the vote was unanimous, (6-0 in favor), of using medium grey granite for the monument.

It was established that Ed Ford would work with the Town Manager to develop the bid. This committee is to review the bid sheet before it is sent out.

The next meeting is July 17th, 2007 at 6:45 PM at the Town Hall. The name list and the bid proposal sheet will be reviewed.

The meeting adjourned at 8:02 PM with a motion from Pat Ford.

Respectfully submitted,
Sandy Ray